

COUNCILLORS' BULLETIN  
WEDNESDAY, 19 JUNE 2019

CONTENTS



South  
Cambridgeshire  
District Council

1. Meetings and events from Thursday 20 June to Friday 5 July

Date	Time	Name	Venue	Contact
Thu 20 Jun				
Fri 21 Jun				
Mon 24 Jun				
Tue 25 Jun				
Wed 26 Jun	6:30pm	Cabinet/Parish Councils Liaison Meeting	Council Chamber	<a href="#">Kathryn Hawkes</a>
Thu 27 Jun				
Fri 28 Jun	10am	<a href="#">Grants Advisory Committee</a>	Swansley Room	<a href="#">Aaron Clarke</a>
	11am	<a href="#">Planning Committee (Extraordinary Meeting)</a>	Council Chamber	<a href="#">Ian Senior</a>
Mon 1 Jul	9:30am	<a href="#">Cabinet</a>	Council Chamber	<a href="#">Ian Senior</a>
Tue 2 Jul	10am	<a href="#">Employment &amp; Staffing Committee</a>	Jeavons Room	<a href="#">Patrick Adams</a>
Wed 3 Jul				
Thu 4 Jul	2pm	<a href="#">Extraordinary Council</a> (No questions or Motions)	Council Chamber	<a href="#">Democratic Services</a>
Fri 5 Jul				

INFORMATION FOR DISTRICT COUNCILLORS AND PARISH COUNCILS

2. Consultation on Cambridgeshire and Peterborough Transport Network

Please find attached details of a series of consultation events that have been arranged across Cambridgeshire and Peterborough, to allow residents to express their views on the future of the area's transport network to 2050.

3. Community Right to Bid - Assets of Community Value

The council has received the following nominations:

**In Bourn:**

- Hall Close/Church Street Green Space
- Hall Close Play Area
- Shop & Post Office
- The Willow Tree
- The Village Hall

The Council will make its decision by 11th July 2019.

Further information about the Community Right to Bid and Assets of Community Value can be found on our webpage:

<https://www.scams.gov.uk/community-right-bid>

UPCOMING DISTRICT COUNCILLOR TRAINING

Unless otherwise specified, please confirm your availability to attend any of the following briefing or training events by contacting [Patrick Adams](#) on 01954 713408. This will ensure your training

records are kept up to date and suitable venue and catering booking can be made. Your cooperation is greatly appreciated.

#### 4. Member briefing on the Draft Local Transport Plan - Fri 28 June at 2pm

Event: Briefing on the draft Local Transport Plan  
Date: Friday 28 June  
Time: 2pm  
Venue: Council Chamber

The draft Local Transport Plan (LTP) is being consulted on by the Combined Authority over the summer. Officers of the Combined Authority, and from their consultants Steer, will provide a briefing for members on the objectives, overarching strategy, policies and transport schemes in the draft plan.

Please note that the draft LTP was approved for consultation by the Combined Authority Board on 29 May. Papers can be viewed by clicking [this link](#).

Consultation begins on June 17, running for 15 weeks until September 27.

#### 5. Rural Exception Sites Tour - Thu 4 July at 10:30am

One of the Council's key priorities is to provide affordable housing for local people. District Councillors are invited to attend this coach tour of Rural Exception Sites, which will provide a better understanding of how these sites are delivered and how they can benefit our villages.

Date: Thursday 4 July  
Time: 10:30am ending with buffet lunch at 1:30pm  
Venue: Starts in the Council Chamber

More details are available in the attached flyer.

If you wish to attend, please contact either [Uzma.Ali@scams.gov.uk](mailto:Uzma.Ali@scams.gov.uk) or [Gina.Manderson@scams.gov.uk](mailto:Gina.Manderson@scams.gov.uk) by 27 June 2019.

### GENERAL INFORMATION

#### 6. Media Monitoring



Arising from the results of the Member Communication Needs Survey, many members highlighted the fact that residents found out about SCDC matters through the media.

The Council's Communications Team will produce a weekly summary of recent news items to be published in the Bulletin to help keep members informed of recent coverage of SCDC.

Contact the [Communications Team](#) for further information.

Date	Publication	Details		
12/06/19	Ely Standard online	Public to have say on 'ambitious' transport plan that could see new rail links	<a href="#">Link</a>	CA article
13/06/19	Cambridge News	Letter from Cllr Deborah Roberts: We must have military to defend ourselves	P25	

13/06/19	Peterborough Telegraph online	Have your say on major transport plan for Peterborough and Cambridgeshire	<a href="#">Link</a>	CA article
13/06/19	Cambridge Independent online	Question marks over 70 jobs as plans to move Porsche and Aston Martin showrooms to Duxford are rejected	<a href="#">Link</a>	
14/06/19	Saffron Walden Reporter online	Plans for new Porsche showroom in Duxford are rejected by councillors	<a href="#">Link</a>	
14/06/19	Cambridge Network online	School children brave the elements at adapted athletics day	<a href="#">Link</a>	
16/06/19	Look East	Bridget Smith as part of panel talking about Conservative and Lib Dem leadership elections and recycling in the region	<a href="#">Link</a>	
17/06/19	Cambridge News	Work to start on 99 homes	Page 12	References planning permission granted by SCDC in December
18/06/19	Cambridge Network online	Comment on draft vision for new village at Bourn Airfield	<a href="#">Link</a>	
18/06/19	Cambridge News	Time to make your voice heard on Bourn Airfield village plans	Page 15	
18/06/19	Cambridge News	Special day of athletics despite the heavy rain	Page 17	

## 7. Items of Interest from the Local Government Association (LGA)



### Items of Interest from the Local Government Association (LGA)

The Local Government Association provides a list of news headlines relevant to its members. Please click the headlines below for more details.

Thursday 13 June, *Sky News Online*: [Food waste war backed by 100 firms](#)

More than 100 UK supermarket and food companies have signed a pledge to help halve food waste 2030.

Thursday 13 June, *Guardian*: [Supreme court rules council's intentional homeless policy illegal](#)

The Supreme Court has ordered Birmingham City Council to reconsider its decision to declare a single mother of four to be "intentionally homeless" because she could not afford her rent.

Friday 14 June, *Mail*: [Ban on shooting pest birds reversed](#)

The Department for Environment, Food and Rural Affairs has reinstated three licences which let farmers and conservationists shoot birds.

Friday 14 June, *Mail*: [Lords to investigate gambling](#)

The House of Lords will lead a parliamentary enquiry into the cost of problem gambling on taxpayers, including the effects on society and the "gamblification" of sport.

Sunday 16 June, *Sky News Online*: [More evacuations from flood-hit towns](#)

At least 590 homes in Lincolnshire were evacuated to temporary shelters yesterday amid severe flooding.

Monday 17 June, *Telegraph*: [Council hedge cuts halted in wild birds row](#)

A council in Kent has suspended all hedge trimming and begun an investigation after a large

was removed, leading to claims from residents that birds' nests were disturbed.

Tuesday 18 June, *Guardian*: [Homelessness](#)

The number of homeless camps removed by councils across the UK has more than trebled in five years, according to Freedom of Information figures.

Tuesday 18 June, *Guardian*: [Veterans find benefit system 'overwhelmingly negative'](#)

Ex-service personnel with physical and mental health issues have described how they felt ignored and let down after they failed to receive adequate support when they fell on hard times.

Wednesday 19 June, *Sky News Online*: [More risk of floods and heavy rains](#)

More weather warnings are in place as thunderstorms, torrential rain and flooding looks set to affect parts of the UK again today.

## 8. View Planning Applications



To view the list of planning applications that have recently been submitted to the Council, please visit the authority's on-line [Planning Application Search](#). Once the page has loaded, you can use the [Search option](#) to set your own criteria of parish, area and date range.



The system will provide a range of information on current and decided applications since 1948, including a brief description of the development, reference number, decision and the date of decision. More recent applications show the name and telephone number of the council officer who is dealing with the application.

Search results are presented in a collection of pages, the number of which depends on the number of results your search produces. There are navigation tools to allow you to browse your results.

## EXECUTIVE DECISIONS TAKEN SINCE WEDNESDAY 12 JULY 2019



In accordance with the [Access to Information Procedure Rules in Part 4 of the Council's Constitution](#), any executive decision shall be published normally within five days of being made. That record will bear the date on which it is published and will specify that the decision will come into force, and may then be implemented, on the expiry of 5 working days after the publication of the decision, unless called in for review by the Chairman of the Scrutiny and Overview Committee or by any five other councillors.

A list of decisions currently within the call-in period is available [on the Council's website](#).

The call in procedure is set out in full in [Part 4 of the Council's Constitution, 'Scrutiny and Overview Committee Procedure Rules'](#).

**9. Variation of Scheme of Executive Delegation**

In accordance with the Council's Constitution, Part 3, Responsibility for Executive Functions, please find attached a change to the allocation of functions and responsibilities as set out in Table 2B within the Constitution. The change is effective immediately.

**10. Bourn Airfield SPD draft Strategic Environmental Assessment (SEA) and Habitat Regulations Assessment (HRA) Screening Report**

Cabinet on 5 June delegated authority to the Joint Director of Planning and Economic Development in liaison with the Deputy Leader to agree a draft Strategic Environmental Assessment and Habitat Regulations Assessment.

The draft screening report has now been agreed for consultation. More information is available from the links below:

[The decision](#)

[The screening report](#)

**DECISIONS MADE BY OFFICERS AND REPORTED FOR INFORMATION**

Please click on the link below to find details of decisions made by officers under delegated authority:

<https://www.scams.gov.uk/the-council/access-to-information/access-to-information-summary/>

**OTHER INFORMATION**

**11. Newly-Published Items on modern.gov**



**Decisions**

- [Bourn Airfield SPD draft SEA and HRA screening report](#)
- [Planning Committee 12 June](#)

**Minutes**

- [Council 16 May](#)

**12. SCDC Starters and Leavers**



**New Employees at the Council**

Name: Krzysztof Franckiewicz  
Job title: Refuse Driver  
Date started: 29 May 2019

Name: Emma Wilshaw  
Job title: Finance Assistant  
Date started: 18 June 2019



**Staff who have left**

Name: Ben Mee

Job title: Business Admin Apprentice

Date started: 31 May 2019

# Agenda Item 2



**CAMBRIDGESHIRE  
& PETERBOROUGH**  
COMBINED AUTHORITY

## Press release

### **Events announced across Cambridgeshire and Peterborough for public to have say on area's transport future**

A series of consultation events have been announced across Cambridgeshire and Peterborough for members of the public to have their say on the future of the area's transport network to 2050.

The Cambridgeshire and Peterborough Combined Authority's Local Transport Plan (LTP) will set out an ambitious, challenging and exciting strategy for a world-class, integrated transport network, which addresses current and anticipated future pressures on infrastructure, while also supporting housing and economic growth. It aims to bring forward a step-change in how people travel across the area.

The LTP will provide the strategic context for the Combined Authority's major projects like new rail stations at Soham and Cambridge South, a new rail link at Wisbech, reforming the bus network, a dualled A10 and A47, a third crossing over the River Great Ouse and the CAM Metro.

It will provide the vision and strategy to meet the infrastructure challenges set out in Cambridgeshire and Peterborough Independent Economic Review (CPIER), which identified that the area's growing economy would tail off unless interventions were made to upgrade under-pressure transport infrastructure. It will also be a key pillar in meeting the Combined Authority's commitment to doubling the size of the area's economy over 25 years, and meeting the vision set out in the Mayor's Growth Ambition Statement.

The consultation begins on June 17, running for 15 weeks until September 27.

The public will be encouraged to have their say, ask questions, and provide feedback on the current draft Local Transport Plan. They will be asked what they think are the key priorities and the principles behind what a future transport network should look like.

The summer consultation events are as follows:

<b>Location</b>	<b>Date</b>	<b>Time</b>	<b>Venue</b>
<b>Sawston</b>	Tue 18 Jun	3pm-8pm	Sawston Village College
<b>Peterborough</b>	Sat 22 Jun	10am-3pm	Peterborough Town Hall
<b>Soham</b>	Tue 25 Jun	3pm-8pm	Soham Pavillion
<b>St Neots</b>	Wed 26 Jun	2pm-7pm	St Neots Library
<b>Wisbech</b>	Thu 27 Jun	3pm-8pm	Rose and Crown Hotel
<b>Cambridge</b>	Sat 29 Jun	10am-3pm	Cambridge Central Library, Lion Yard
<b>Littleport</b>	Wed 03 Jul	3pm-8pm	Littleport Library

<b>Peterborough</b>	Thu 04 Jul	3pm-8pm	Peterborough Town Hall
<b>Cambourne</b>	Sat 06 Jul	9am-1pm	Cambourne Library
<b>Cambridge</b>	Thu 11 Jul	1pm-6pm	Cambridge Central Library, Lion Yard
<b>Whittlesey</b>	Fri 12 Jul	3pm-8pm	Whittlesey Library
<b>Huntingdon</b>	Sat 13 Jul	10am-3pm	Huntingdon Library
<b>Peterborough</b>	Tue 16 Jul	3pm-8pm	Peterborough Town Hall
<b>Cottenham</b>	Thu 18 Jul	3pm-7.30pm	Cottenham Community Centre Coffee Shop
<b>Ely</b>	Sat 20 Jul	10am-3pm	Ely Library
<b>Cambridge</b>	Wed 24 Jul	2pm-7pm	Cambridge Central Library, Lion Yard
<b>St Ives</b>	Thu 25 Jul	3pm-8pm	St Ives Free Church
<b>March</b>	Sat 27 Jul	10am-3pm	March Library
<b>Peterborough</b>	Sat 07 Sep	10am-3pm	Peterborough Town Hall
<b>Chatteris</b>	Wed 11 Sep	3pm-8pm	Chatteris Council Chambers
<b>Cambridge</b>	Sat 14 Sep	10am-3pm	Cambridge Central Library, Lion Yard

For those not able to attend the events, engagement with the consultation is available online or by post.

Key principles guiding the formulation of the LTP include the delivery of transport infrastructure to sustainably support new homes and, crucially, for that infrastructure to be in place before significant new housing is built. Planning infrastructure so that key employment centres are reachable within a 30-minute journey time of where people live will help better link homes with jobs.

A more joined-up, fully integrated, ‘multi-modal’ transport network, where public transport is recognised as more reliable, more affordable, regular and convenient, will encourage a shift away from car use, facilitating a step-change in how people travel.

A first-class transport network will also foster inclusive growth, where more people are better connected to the opportunities of the growing Cambridgeshire and Peterborough economy. Spreading prosperity to more people is also one of the Combined Authority’s key missions through its housing and skills agenda.

And the draft LTP also focuses on improving the environment, reducing air pollution by cutting emissions to as close to zero as possible, while also minimising the impact of transport on climate change. Healthier journeys and more active lifestyles through cycling and walking, will also be encouraged.

**Mayor James Palmer said:** “The Local Transport Plan should be bold, it should be ambitious, and it should challenge us.

“We can see right now the results of an historic underinvestment in the transport network, in terms of congestion, lack of housing delivery and the future threat to our continued economic growth.

“This consultation is an opportunity to have an exciting, powerful conversation about what people think our main priorities should be, and what the key challenges and opportunities around transport will be, both now and in the future.

“This is a first-of-its-kind document for Cambridgeshire and Peterborough. There has been significant attention on our road, rail, bus reform and CAM Metro schemes, but it is important people see how these fit into a wider, joined-up strategy, and that they are not being planned in isolation.



“Transport touches everyone’s lives from train, bus and car users, through to people who walk and cycle, so everyone has something to contribute. I would encourage as many people as possible to come along, find out more about what the LTP is trying to achieve, and give us your views.”

Following the consultation and inclusion of comments, the Board will be asked to approve the first Cambridgeshire and Peterborough LTP later in 2019.

For those not able to attend the events in person, they will be able to contribute comments via a questionnaire on the Combined Authority website, which will be live when the consultation officially launches from June 17: <http://cambridgeshirepeterborough-ca.gov.uk/about-us/programmes/transport/ltp>.

## ENDS

For more information please contact Combined Authority Communications Manager Luke Page on 01353 667721 or email [luke.page@cambridgeshirepeterborough-ca.gov.uk](mailto:luke.page@cambridgeshirepeterborough-ca.gov.uk)

## Notes to Editors:

1. The report on the LTP consultation to the Combined Authority Board can be viewed via <https://cambridgeshirepeterboroughcagov.cmis.uk.com/Document.ashx?czJKcaeAi5tUFL1D TL2UE4zNRBcoShgo=Y9Ajyoduxr4NyOhzx6q74iC%2b%2bCiPAjVDeAHJQ2tsHAWwW%2bKFFe lp0A%3d%3d&rUzwrPpf%2bZ3zd4E7lkn8Lyw%3d%3d=pwRE6AGJFLDNih225F5QMaQWcTPH wdhUfCZ%2fLUQzgA2uL5jNRG4jdQ%3d%3d&mCTIbCubSffXsDGW9IXnl%3d%3d=hFfIUdN3 100%3d&kCx1Ans9%2fpWZQ40DXFvdEw%3d%3d=hFfIUdN3100%3d&uJovDxwdjMPoYv%2b AJvYtyA%3d%3d=ctNJff55vVA%3d&FgPIIEJYlotS%2bYGoBi5olA%3d%3d=NHdURQburHA%3d &d9Qjj0ag1Pd993jsyOJqFvmyB7X0CSQK=ctNJff55vVA%3d&WGewmoAfeNR9xqBux0r1Q8Za 60lavYmz=ctNJff55vVA%3d&WGewmoAfeNQ16B2MHuCPMRKZMwaG1PaO=ctNJff55vVA% 3d>
2. The new plan has been produced in partnership with Peterborough City Council, Cambridgeshire County Council, the Greater Cambridge Partnership, and the city and district councils of Cambridge, East Cambridgeshire, Fenland, Huntingdonshire and South Cambridgeshire. Engagement has also taken place with bodies such as Highways England and Network Rail, as well as neighbouring transport and highway authorities. In addition to working with public sector partners, the plan has also been informed by wider stakeholder consultation, including with transport operators; industry groups; and community organisations.
3. The LTP is structured in two main parts. First is the overall plan which sets out the vision, objectives and the strategic approach up to 2050. Second is the Transport Delivery Plan, which will run from 2019 to 2031/36 and will detail how improvements to the transport network will be delivered and managed and maintained.
4. At the Combined Authority board meeting on the 28 June 2017 the board agreed to adopt the previous Local Transport Plans of Cambridgeshire County Council and Peterborough City Council into a single interim Local Transport Plan, until a comprehensive statutory process could be undertaken.

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## South Cambs District Council – Rural Exception Site Tour

**Thursday 4<sup>th</sup> July 2019, 10.30am – 1.30pm**

**Council Chamber, South Cambs District Council, Cambourne**

Providing affordable housing for local people is one of our key priorities for the Council and we want to invite you to come and find out more about how we can support villages to achieve this through our Exception Sites policy.

During Rural Housing Week 2019, in conjunction with ‘Cambs Acre’, we will be running an event for Members to showcase the work we do in delivering Rural Exception Sites which will be followed by a short tour of recent completed developments.

The aim of the tour is an opportunity to gain a better understanding of ‘Rural Exception Sites’, how they are delivered, and see how they can benefit villages, by supporting and sustaining the vibrancy of communities, and to help answer the questions you may have.

If you wish to attend please contact either [Uzma.Ali@scambs.gov.uk](mailto:Uzma.Ali@scambs.gov.uk) or [Gina.Manderson@scambs.gov.uk](mailto:Gina.Manderson@scambs.gov.uk) by the 27<sup>th</sup> June 2019 to BOOK YOUR PLACE

The Itinerary for the event is:

- 10:30** Coffee on arrival
- 10:45** Presentations by;
  - Cllr Smith – Lead councillor for Housing
  - Mark Deas- Cambs Acre
  - Julie Fletcher- Head of Housing Strategy
  - Chris Callaghan- Kingswater/ /Developer Station Road Willingham
- 11:45** Board coach
- 12:15** Arrive at Swavesey
- 12:30** Leave for Willingham
- 12:35** Arrive at Willingham
- 1:05** Depart Willingham
- 1:30** Arrive at SCDC offices – Buffet Lunch

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# Agenda Item 9

## SOUTH CAMBRIDGESHIRE DISTRICT COUNCIL VARIATION OF SCHEME OF EXECUTIVE DELEGATION

To: Chief Executive – Mike Hill

From: Leader of the Council – Councillor Bridget Smith

Signed: 

Dated: 13<sup>th</sup> June 2019

In accordance with the Council's Constitution, Part 3, Responsibility for Executive Functions, I am writing to inform you of the change I wish to make to refine the allocation of functions and responsibilities as set out in Table 2B within the Constitution. The change to take immediate effect upon subsequent written notification to all Members is detailed below.

**Delegated authority to be given to:** Authorised Officers up to Level 2 and relevant Lead Member up to Level 4.

**Delegation:** To approve non-statutory grants or guarantees or loans in accordance with approved policies.

Reasons for Delegation	
1.	The current process within the Constitution for approvals of non-statutory grants is overly bureaucratic, with the requirement on the Leader to approve all non-statutory grants or guarantees or loans up to and including Level 4 (in consultation with Finance Portfolio Holder) [page 53, item 16 of the Constitution], this would appear to be contrary to the Officer Scheme of Delegation which gives authorisation to chief officers up to level 2 (£25,000).
Background	
2.	Following the approval of the Adaptations & Repairs Policy at Cabinet in April 2019, this gives greater flexibility to use the Disabled Facilities Grants capital funding towards non-statutory grants, such as the discretionary special purpose assistance to help with repairs or the discretionary disabled persons' relocation assistance.
3.	In implementing the policy, it has been identified that there is an anomaly in the Constitution which could be interpreted to infer that the Leader would have to approve these non statutory grants as a matter of course, even though a policy has been approved by Cabinet setting out qualifying criteria. In this instance, the maximum grant available would be £15,000.
4.	As the policy has been agreed, the allocation of grants is operational and as such should be delegated appropriately.

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